

**LIBERTY PARK HOMEOWNERS ASSOCIATION**  
**REGULAR MEETING**  
**April 5, 2018**

The regular meeting of the Liberty Park Homeowners Association was called to order by President, Chris Hohe, on Thursday, April 5, 2018 at 7:28 p.m.

Present were Board members Chris Hohe, Nancy Tannahill, Dottie Lipe, Tom White, Jeff Kwasny, Joe Bristow and Janice Collins. A quorum was present.

Sergeant at Arms: Gordon Molitor was present.

Employee: Ed Collins was present. Steve South absent.

There were several corrections to the March minutes. Mark Thoman's name was misspelled and there were several minor typos. Also in the Assistant Water Superintendent's Report, the total pumpage for the year should be 4,195,000. In the President's Report the cost from the printing company to print the bulletin on two pages instead of four pages was less and "the cost being the same price" was removed. In the Treasurer's report, the welcome letters sent out was corrected.

The minutes of the Board meeting were accepted as corrected on motion of Dottie Lipe, seconded by Nancy Tannahill.

**TREASURERS REPORT**

Nancy Tannahill reported that checks written for the month of March included the Bulletin, Print and Postage of \$321.55; Computer and Internet of \$99.00; Bldg. & Improvement Property of \$70.00; Maint of System Labs & Chemicals of \$606.63; Maintenance – Other of \$14,891.48; Payroll of \$1,557.38; Payroll Expenses of \$137.02; Reimbursement of Officers and Directors of \$174.30; Reimbursement of Officers and Directors Phone of \$11.80; Supplies for Meeting of \$13.93; Office Supplies of \$20.00; AT&T of \$223.79; Com Ed of \$366.49 and \$279.40; Groot of \$31.63; Metro PCS of \$30.00 and Nicor of \$104.34 and \$128.76.

The beginning balance is \$28,551.29 – ending balance is \$12,572.81. Check numbers 2978 to 3005 were written and approved by Janice Collins, seconded by Joe Bristow.

Envelopes were ordered and the CCR Report will be mailed with the next billing. The CCR needs to be reformatted, which Steve South is working on. Once it's completed, the CCR report will need to be mailed to Elgin as well as Springfield.

An email was received regarding a community tree program for HOA's. There is a coupon code to be used if a homeowner wanted to purchase a tree. This is at a discounted cost. For every ten trees sold, the Association received one free tree. The Treasurer will print out this information to be provided at the next meeting.

**VICE PRESIDENT'S REPORT**

Dottie Lipe reported that for the month of March the Community Building was used for a homeowner's meeting, two birthday parties, a family dinner and a baby shower. Dottie monitored the subdivision, Community Bldg and pumphouse checks.

### **VICE PRESIDENT'S REPORT (Cont'd.)**

The Easter Egg hunt was a huge success, with 70 plus children participating. The total cost for 25 dozen eggs, candy and prize money was \$62.60. Eggs were \$23.28; candy \$15.32 and prize money was \$24.00.

Dottie questioned how much the plastic eggs cost and the candy placed inside of them. Chris stated that he covered the cost of the plastic eggs and the contents inside of them. The plastic eggs are not staying closed and therefore should probably be taped closed in the future.

### **SECRETARY'S REPORT**

Janice Collins reported monitoring the subdivision, pumphouse checks and Community Bldg. checks. Typed up two information letters for account #054 and #269. Sent a garbage letter to 4016 N. Washington for having trash sitting out in the street days prior to trash pick-up.

### **ASSISTANT WATER SUPERINTENDENT'S REPORT**

Ed Collins reported in Steve South's absence that for the month of March that Well #2 was in service with a pumpage of 1,921,000 gallons and a run time of 168.0 hours. Pumpage for March of 2017 was 2,102,000 gallons.

Total pumpage for the year is 6,116,000 gallons as compared to 5,957,000 gallons for the same period in 2017.

Bac-T, Ecoli and Fluoride in-field samples were in on time and back satisfactory.

Steve did pumphouse checks and readings, monthly samples and neighborhood monitoring. On March 4<sup>th</sup>, there was a main break at 4028 Washington. A hole was found in the top of the main. Uno did the repair. Steve was present at this main break and also colored Easter eggs.

### **SECOND ASSISTANT WATER SUPERINTENDENT'S REPORT**

Ed Collins reported neighborhood monitoring, pumphouse checks and readings and Community building checks. Ed colored 4 dozen eggs and was present to assist at the Easter Egg Hunt.

### **DIRECTORS REPORTS**

Jeff Kwasny reported pumphouse checks and weekly monitoring. Jeff was also present at the main break for a very short time.

Joe Bristow reported pumphouse checks, weekly monitoring and read the commercial water meters.

Tom White reported pumphouse checks and monitored around the subdivision.

### **DIRECTORS REPORTS (Cont'd.)**

Gordon Molitor reported doing pumphouse checks and monitored the neighborhood. Gordon also walk around the park picking up trash

### **PRESIDENTS REPORT**

President Chris Hohe reported doing weekly monitoring, pumphouse and community bldg. checks. Chris also was present at the main break at 4028 Washington Street.

Chemicals that were ordered from Hawkins came in. Prairie State came out and put the backflow in and finished putting the bolts on the well replacement. Customized Protection came out to measure the panel at the Community Building. Chris and Ed were present.

Chris received a proposal for landscaping from J&E. The proposal is the same as previous years. \$125.00 weekly for all three location, 4100, 4101 Washington and the park. In addition, they will trim the shrubs twice during the season and provide weed control at no charge. The J&E contract provides lawn service to include trimming, blowing the sidewalks, driveways, removal of liter and debris. A vote was as follows: Nancy, yes; Dottie, yes; Tom, yes; Jeff, yes; Joe, yes; Janice, yes and Chris, yes to accept J&E's Landscaping proposal.

### **OTHER BUSINESS**

President, Chris Hohe, brought up the wording on the signs at the park. He saw a sign while driving in Park Ridge and took a picture of it. This was passed around for all to see. After several minutes of trying to determine what wording should be put on the park sign and nothing was accomplished, this was tabled until the May meeting. Towing vehicles that are in violation by parking there was also talked about. If it is legal and who would enforce this. Janice will contact Mark Thoman for clarification if towing can be done.

The meeting was adjourned at 8:12 p.m. on motion by Jeff Kwasny seconded by Dottie Lipe.

Respectfully Submitted,



Janice M. Collins, Secretary

LIBERTY PARK HOMEOWNERS ASSOCIATION