

**LIBERTY PARK HOMEOWNERS ASSOCIATION**  
**REGULAR MEETING**  
**January 2, 2020**

The regular meeting of the Liberty Park Homeowners Association was called to order by President, Chris Hohe, on Thursday, January 2, 2020 at 7:12 p.m.

Present were Board members Chris Hohe, Dottie Lipe, Nancy Tannahill, Tom White, Joe Bristow and Janice Collins. Jeff Kwasny was absent. A quorum was present.

Sergeant at Arms: Gordon Molitor was absent.

Employees: Sean Burton and Ed Collins were present.

There were no corrections to the December minutes. The minutes of the Regular Meeting were accepted as written by a motion made by Tom White, seconded by Joe Bristow.

### **TREASURERS REPORT**

Nancy Tannahill reported that checks written for the month of December included Building and Improvements of \$95.06; Maint. of Property \$10.84; Maint. of System Labs & Chemicals of \$186.00; Maint. of System Other of \$4,646.84; Memorial of \$25.00; Payroll of \$1,140.75; Payroll Expenses of \$99.52; Reimbursement of Officers and Directors of \$120.64; Reimbursement of Officers and Directors Phone of \$11.80; AT&T of \$76.74; Com Ed of \$479.40 and \$276.89; DG Sanitary of \$81.60; Groot of \$41.50; Metro PCS of \$61.00; Nicor of \$93.01 and \$114.07.

The beginning balance is \$19,056.63 – ending balance \$13,911.00. Check numbers 3569 to 3594 were written and approved by Janice Collins, seconded by Joe Bristow.

Nancy sent out two information letters. The mileage rate went down for 2020. It was 58 cents a mile, the new rate is 57.5 cents a mile. Wage increased this year to \$9.25 then on July 1<sup>st</sup>, wage goes up to \$10.00. Nancy was unsure how much of an increase that would be for us, so she adjusted our payroll to \$6.70 as a base rate, then in July it will increase another \$.35. Melissa declined the Treasurer's position so we will have to be diligent on trying to find someone as the end of March will be the last day as Treasurer.

### **VICE PRESIDENT'S REPORT**

Dottie Lipe reported that for the month of December, the Community Building was used for a homeowner's meeting, a birthday party, Santa's Workshop and a Family Christmas party. Dottie monitored the subdivision, pumphouse and Community Bldg. checks. Dottie sent two welcome letters to 4005 and 4116 N. Liberty.

Dottie turned over Vice President's material to Tiffany Binks. Included with this material is a box of backflow prevention anti-siphon valves, personal set of Community Bldg and pumphouse keys, extra keys to the CB for parties, a receipt book and US postage stamps. The extra set of LPHOA keys were given to Steve South, the contract employee.

Dottie thanked everyone for the gracious retirement gift and has enjoyed working with everyone all of these years & will miss being on the Board of LPHOA.

## **SECRETARY'S REPORT**

Janice Collins reported monitoring the subdivision, did pumphouse checks and Community Bldg. checks. She was also present for Santa's workshop, helped set up and clean up. Janice added to the Mail Break Logging Procedures and made copies for the book.

## **FIRST ASSISTANT WATER SUPERINTENDENT'S REPORT**

Sean Burton reported that for the month of December Well #3 was in service with a pumpage of 2,339,000 gallons and a run time of 236.4 hours. Pumpage for December of 2018 was 1,795,000 gallons.

Total pumpage for the year is 26,625,000 gallons as compared to 25,016,000 gallons for the same period in 2018.

December in-field samples were in on time and back satisfactory.

Sean reported weekly subdivision checks, daily pumphouse checks, readings and EPA water testing.

## **SECOND ASSISTANT WATER SUPERINTENDENT'S REPORT**

Ed Collins reported doing neighborhood monitoring, pumphouse checks, readings and was present at Santa's Workshop to set up and clean up.

## **TRUSTEE'S REPORTS**

Joe Bristow reported pumphouse checks, weekly monitoring and read the commercial water meters.

Tom White reported monitoring the subdivision, pumphouse checks and checked the bucket in the garage.

## **PRESIDENT'S REPORT**

Chris Hohe reported that he reached out to Prairie State regarding Booster, which does not shut off and keeps running. We may need a new switch. Prairie State will come out and trouble shoot the Booster. 3818 N. Park has a small slow leak because of a circumference ground shift. We all should keep an eye on this area.

Chris ordered phosphate and was present at Santa's workshop on Saturday, December 14<sup>th</sup>. It was a success and had approx. 15 children participate.

Chris will get ahold of Steve South to find out how many sets of keys he has in his possession.

## **OTHER BUSINESS**

Chris received a letter dated December 27, 2019 from resident Jackie Bartasis regarding the August minutes that were written incorrectly. The Secretary read the Dec. letter out loud stating the wording was not correct. After Board discussion, the Secretary will clarify the third paragraph on page 3 of the August minutes to reflect the accurate verbage.

Other brief discussion was on the park, cleaning or re-lining of the inside of the tanks and repairing the valves. Once the tanks are gone, they will need to be above ground. Chris plans on calling American Water Works and Prairie State to get more information about our tanks.

Since there was no other business to discuss, the meeting was adjourned at 7:59 p.m. on motion made by Tiffany Binks seconded by Joe Bristow.

Respectfully Submitted,

**Janice Collins**

Janice M. Collins, Secretary

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